



## Application for membership of the Scottish Records Association

Which type of membership do you require?

### Individual Membership UK

- Full membership: 25.00 GBP
- Student membership: 18.00 GBP
- Reduced membership (no journal): 18.00 GBP

### Individual Membership Overseas

- Full membership: 32.00 GBP
- Journal only: 27.00 GBP

### Institutional Membership

- UK: 40.00 GBP
- Overseas: 50.00 GBP

**Please provide your contact details below:**

Name .....

Address .....

.....

Telephone .....

Email .....

Job Title .....

Institution (if applicable) .....

**Cheques should be in sterling and payable to 'Scottish Records Association'. Institutions requiring an invoice should supply an official purchase order or purchase order number.**

### How your information will be used

We will only use your information to administer our membership records and to provide membership services. We will not share your personal information with any third party. Our Privacy Policy contains information about how we treat your personal data and can be viewed at <https://www.scottishrecordsassociation.org/privacy>.





We would like to use your email and/or postal address to send you membership updates, our bi-annual newsletter *Retour*, and, if you have opted for full membership, our annual journal *Scottish Archives*. Please let us know if you agree to be contacted in this way by ticking the relevant boxes below:

By email  By post

If you need any further information please write to us at Scottish Records Association, c/o Anne Cameron, University of Strathclyde Archives and Special Collections, Andersonian Library (Curran Building), 101 St James Road, Glasgow G4 0NS or email us at [scottishrecordsassociation@gmail.com](mailto:scottishrecordsassociation@gmail.com)

Signature: ..... Date: .....

### **Charity Gift Aid Declaration**

You can boost your donation by 25p for every £1 you donate through Gift Aid. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.

In order to gift aid your donation you must sign below:

**I want to Gift Aid my donation and any donations I make in the future or have made in the past 4 years to the Scottish Records Association.**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature: ..... Date: .....

Please notify us if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Please complete this form and return it with appropriate payment or purchase order to Scottish Records Association, Mr R. Urquhart, 13 Loom Road, Kirkcaldy, Fife, KY2 5LL**

